



No. NITB-4(90)/2021

Islamabad, April 8th, 2025

MINUTES OF PRE-BID MEETING
(DATED 08.04.2025)

A Pre-Bid meeting of the Purchase Committee (non-dev-ii) was held on 08-04-2025 at 11:00 am in the committee room, under the chairmanship of Mr. Mohammad Imran Hyder, Director General (Admin), in attendance of the followings (Annex-A):

- i. Mr. Ahtisham Masood, Director, (Infra & Clouds), Member
- ii. Mr. Muhammad Aslam Lashari, Director (F&A), Member
- iii. Mr. Amer Shahzaad (Solution Architect), (NOC), NITB Co-Opted Member
- iv. Ms. Hina Babar, Program Coordinator, NITB for admin support.

2. **Agenda**

Agenda of the meeting was to respond queries of prospective bidders (if any) regarding the published RFP i.e. **“Renewal of Data Centre Support & Maintenance Services (SLA 24x7 for 3 Years) with Procurement of IT Equipment”**.

3. The following prospective bidders attended the meeting:

- i. Mr. Junaid Ansari, RSM, M/s. CMC
- ii. Mr. Imran Abbas, Pre-Sales, M/s. CMC
- iii. Mr. Adnan Hafeez, Technical, M/s. Mega plus
- iv. Mr. Ismail Hashmi, Pre-Sales, M/s. Tech Access

4. **Discussions:**

Meeting was started with verse of holy Quran along welcome note by Director (Infra) and open the forum for discussion on the agenda. Following Queries were raised by the respective prospective bidders.

Sr.#	Query	Response to Query
1	Query was raised regarding the leakage of Novec fluid of fire suppression system by any incident occurs.	It was clarified to all vendors that all DCF components along with all consumable items will be included under the Service Level Agreement (SLA) for the period of 3 years. Please refer to Section 7,



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		Page 23 of the RFP, which outlines all necessary incident-related details and also encouraged vendors to have a site survey before submission.
2	Expected timeline for SLA implementation	Please refer Section 3.5 of the RFP
3	A query was raised for the training of the technical staff.	Please refer to Annexure "C" & Point 8 of the RFP under technical specifications (Section 2A- Point 68 Page # 36 & 37). Additionally, NITB clarified that all the bidders must provide the Annex-C.
4	Query raised about the project activities and plans that it would be managed through the Jira software tool.	Jira would serve as the primary project management platform. Additionally, it was clarified that penalties would be enforced based on Jira activity, specifically tied to the creation and tracking of support tickets within the system.
5	The meeting ended with a vote of thanks.	

(Amer Shahzaad)
Solution Architect (NOC)
Co-Opted Member

(Ahtisham Masood)
Director (Infra & CS) / Member

(Muhammad Aslam Lashari)
Director (F&A) / Member

(Mohammad Imran Hyder)
Director General (Admin)
Chairman

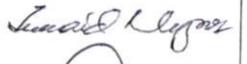
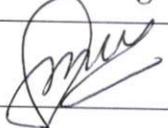
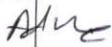
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Tender No. NITB-4(411)/2025

Islamabad, the 08th April, 2025

PRE-BID MEETING FOR "RENEWAL OF DATA CENTR SUPPORT & MAINTENANCE SERVICES (SLA 24X7 FOR 3 YEARS)
WITH PROCUREMENT OF IT EQUIPMENT"

VENDORS ATTENDANCE SHEET

S. No.	Name	Designation	Organization	Contact No.	Email	Signature
1.	Junaid Ansari	RSM	CMC	0333-115- 4175	junaidansari@cmc. net.pk	
2.	Imran Arshad	PRE-SALES	CMC	0304-561 9912	imran@stbas @cmc.net.pk	
3.	Adnan	Tech	Megaplex	0332-5127881	adnan.hafeez@megaplex.com.pk	
4.	M. Ismail Hashmi	PRE-SALES	TECHACCESS	03331578513	ismail.hashmi@techaccesspk.com	
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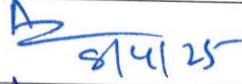
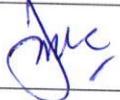
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PURCHASE COMMITTEE ATTENDANCE SHEET

S. No.	Name	Designation	Organization	Signature
1.	Abfsham Masood	Director (F&CS)	NITB	
2.	M. Aslam Lashari	Director (F&A)	S	 8/4/25
3.	Hina Babar	PC	NITB	
4.	Amer Shakizad	Solution Architect	NITB	
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